

Title: Occasional Health Educator\*  
Reports to: Senior Nutrition Health Educator  
Department: Programs  
Area of Focus: Nutrition

**Basic Function:**

Under the direction of the Senior Nutrition Health Educator, the Occasional Health Educator delivers consistent, high quality health education to children preK-12th grade and adults. The Occasional Health Educator has a focus in nutrition education but s/he is familiar with programming in the five curriculum areas: general health, family life, dental health, drug education and nutrition. The health educator assists in the research, design and development of health education curriculum, grants, evaluation instruments, and supplemental materials. The health educator is responsible for day-to-day tasks related to the delivery of instructional programs at the Poe Center and offsite, including teacher training, community outreach and development and maintenance of resource materials.

**Knowledge, Skills and Abilities:**

- Expertise in nutrition and dietary science.
- A thorough understanding and mastery of the principles of education.
- Experience in curriculum design and development, education, technical writing, and evaluation.
- Strong stand-up teaching skills (learner centered). Strong communication skills, including oral, written and interpersonal.
- Proven organization and time management skills.
- Strong commitment to the Poe Center mission and values.

**Qualification Requirements:**

- A Bachelor's degree in Foods and Nutrition or an equivalent combination of work experience and college level course work.
- Minimum of two years of practical education/teaching experience in learner centered training environments.
- Computer literacy a must.

\*An Occasional Health Educator has no set number of hours. The hours may vary greatly from one week to the next, depending upon the needs of the Poe Center, our admission numbers and your flexibility and availability.