

**Title:** Occasional Health Educator\*- Focus Nutrition and Cooking programs

**Reports to:** Senior Health Educator

**Department:** Programs

**Area of Focus:** All five curriculum areas

---

**Basic Function:**

Under the direction of the Senior Health Educator, the occasional health educator delivers consistent, high quality health education to children preK-12<sup>th</sup> grade and adults. The Poe Center has curriculum for five broad health education topics: general health, family life, dental health, substance use prevention and nutrition/physical activity. This position would focus in all five areas, although *this position will be primarily teaching nutrition and cooking programs.*

The health educator assists in the research, design and development of health education curriculum, evaluation instruments and supplemental materials. The health educator is responsible for day-to-day responsibilities related to the delivery of instructional programs at the Poe Center and offsite, including teacher training, community outreach and development and maintenance of resource materials.

**Knowledge, Skills and Abilities:**

- A thorough understanding and mastery of the principles of education.
- Experience in curriculum design and development, education, technical writing, and evaluation.
- Strong stand-up teaching skills (learner centered).
- Strong communication skills, including oral, written and interpersonal.
- Proven organization and time management skills.
- Strong commitment to the Poe Center mission and values.

**Qualification Requirements:**

A Bachelor's degree in Health Education is required, or an equivalent combination of work experience and college level course work. Minimum of two years of practical education/teaching experience in learner centered training environments. Computer literacy a must.

*\*An Occasional Health Educator has no set number of hours. The hours may vary greatly from one week to the next, depending upon the needs of the Poe Center, our admission numbers and your flexibility and availability.*